

Welcome to Cesar Chavez Junior High School



“Tiger Pride Through Excellence”

STUDENT HANDBOOK 2018-2019

2701 Eastgate Blvd.

Ceres, CA 95307

(209) 556-1830

Fax (209) 538-3970

Office Hours: 7:00 a.m. – 4:00 p.m.

<http://chavez.ceres.k12.ca.us>

TEAM TIGER--STAFF LIST



Principal	Rosemarie Kloepfer
Assistant Principal	Casey Giovannoni
Learning Director	Nate Diamantine
Learning Director	Marianne Goularte
Administrative Assistant	Lucia Hernandez
Office Manager	Sofia Schultz
Secretary IV	Jeannette Aguilera
Counseling Technician	Blanca Segura
Secretary II	Jennifer Prado
Clerk II	Erika Valencia
District Librarian	Ginger Geiger
Library Media Clerk	Erin Johnson

<p>Electives Department Heather Adney Isabel Alvarado Margaret Banks Kathy Borges Steve Dyer Beth Holtan</p> <p>English Department Ian Baker Sara Castledine Joseph Crook Sarah Schuchterman Melissa Smith</p> <p>Mathematics Department Javier Delgadillo Robert Jimenez Lindsey McCloskey Vivian Piro</p> <p>Physical Education Department Van Dinh Dustin Farnam Kelly Wheelock</p>	<p>Science Department Sean Eddington Eric Gillis Nicole Lewis Martha Velasco</p> <p>Social Studies Department Dillon Jones Jason Martin Marcus Rivera Melissa Wolfe-Hunnicut</p> <p>Special Education Department Michelle Esau Patrick Newton Vickie Oglevee-Simkins Christine Thomsen Roberta Wilks</p> <p>Campus Security Lucina Manzo Mark Parkinson Melissa Rentfrow Nicholaus Sandoval</p> <p>Health Services Annette Schopp (Clerk) Denice Pimlott (Nurse)</p>	<p>Child Nutrition Randy Crocker Mario Dominguez Charlene Guary Stephanie Keever Claudia Mejia Liz Schott</p> <p>Custodians Crystal Alvarez Guadalupe Cervantes Garcia Jose Hernandez Silva Santiago Vasquez</p> <p>ELPAC Tester Rocio Prado</p> <p>Paraprofessionals Diana Leazer Harbans Sandher</p> <p>Psychologist Araceli Padilla</p> <p>Student Support Specialist Veronica Chavez</p>
--	---	--

Ceres Unified School District
Committed to *Excellence*, *Responsive* to *Every Student*



Cesar Chavez Junior High School
Home of the Tigers!

Mission Statement: As a team, Cesar Chavez is committed to an innovative, goal-oriented education with a rigorous curriculum leading to success for all students.

Dear Cesar Chavez Junior High School Students and Families,

Welcome to Cesar Chavez Junior High! We are very excited to begin the 2018-2019 school year! Junior high school is a special time for students and we are honored to have them in our 8th year of existence. The administration and staff share a common vision of preparing students to be successful in high school and beyond. Our motto is “Tiger Pride through Excellence” and we will continue to work hard to achieve excellence and continue to take pride in all aspects of school life.

Please take time to read this handbook over and discuss the information together. The office staff, teachers, counselors, and administrators are available if you have any questions or concerns. Students: study hard; get involved in campus activities; and show respect to yourself, property, and others! Parents: please get involved in our English Learner Advisory Committee (ELAC), Family Engagement Team, and or School Site Council (SSC). Please also contact the school for other volunteer opportunities. Make it a great year, Tigers!

Rosemarie Kloepfer, Principal

TABLE OF CONTENTS

ACTIVITIES AND ATHLETICS5

Athletics Program Student Government	Dances and Activities	Student Clubs
---	-----------------------	---------------

ACADEMICS6-9

Academic Services Homework Requests Promotion Requirements Sexual Health Education	Grade Point Average Parent Portal Recognition Special Education	Grading Schedule Progress Reports Report Cards Tutoring Program
---	--	--

ATTENDANCE.....10-11

Absences and Tardies Tardy Procedures/Consequences	Home and Hospital Truancy	Short-Term Independent Study
---	------------------------------	------------------------------

BEHAVIOR AND DISCIPLINE12-20

Behavior Contracts Detentions/Community Service Gang Notification Horseplay/Inappropriate Behavior Physical Displays of Affection Three Levels of Response	Bullying Dress and Grooming Gum Inappropriate Materials Sexual Harassment Policy	Class Suspensions Expulsion Home Suspensions Loss of Privileges Suspendable/Expellable Offenses
---	--	---

BELL SCHEDULES.....21

Assembly/Rally Regular	Conference	Planning Day
---------------------------	------------	--------------

CHILD NUTRITION.....22-23

Annual Notifications to Parents Meal Charges	Breakfast, Lunch, and Nutrition Options for Payment	Debt Collection
---	--	-----------------

FAMILY INVOLVEMENT24-25

English-Learner Advisory School Site Council	Family Engagement Committee	Family Involvement Policy
---	-----------------------------	---------------------------

GENERAL INFORMATION26-32

ASES Closed Campus & Visitors Lactation Accommodations Parent Conferences School Hours Transportation Devices	Busing/School Transportation Counseling Services Lost and Found Personal Property Searches Yearbooks	Cell Phones & Electronic Devices Events Calendar Nondiscrimination/Harassment Physical Education Student-Teacher-Family Contract
--	---	--

HEALTH INFORMATION33

Accident Insurance	Medication	
--------------------	------------	--

LIBRARY AND TECHNOLOGY34

Library and Technology Services	Technology Use	Textbooks and Chromebooks
---------------------------------	----------------	---------------------------

ACTIVITIES AND ATHLETICS

ATHLETICS PROGRAM

To be eligible to participate in athletics, students must have earned a 2.0 or higher GPA with no more than one F grade during the previous grading period. Students who are placed on behavior contracts due to habitually poor behavior will be ineligible to participate in athletics. Per coach discretion, students may not be allowed to participate in games or may be removed from teams due to GPAs that fall below a 2.0 or more than one F grade during the duration of the sport. Students must be in attendance at school on the day of games and **MUST** ride the bus to the games with the team. Athletes may ride home only with their parent/guardian if the coach is informed at the activity and the parent/guardian is present. Athletes are **NOT** allowed to ride home with anyone else. Students who are home suspended are not allowed to practice or participate in games for the days they are suspended. Per coach discretion, students may not be able to participate upon returning from suspension. Sports and the seasons they are available include:

Fall

Volleyball
Flag Football
Soccer (Coed)

Winter

Basketball
Wrestling

Spring

Softball
Track
Volleyball (Boys)

DANCES and ACTIVITIES

All students are encouraged to attend dances and after-school activities. Students will not be allowed to attend such events if:

- They have been placed on behavior contracts due to habitually poor behaviors
- They were home suspended during the week of the events
- They missed four or more periods during the day of a dance

Students must be picked up within fifteen minutes of the end of events. Please be aware of the dates and times of each dance and notify the school if you don't want your child to attend school dances.

STUDENT CLUBS

There are many clubs and activities on campus. Notices regarding club activities are posted in the daily bulletin, which is read to students during first period and is also posted on the school's website.

STUDENT GOVERNMENT

The Student Government officers are elected by the student body prior to the start of the school year. These students help plan various activities for the school, including but not limited to dances, rallies, and lunch time activities. These officers will represent the CCJHS Student Body in various school events and organizations as they work toward creating a positive school environment.

ACADEMICS

ACADEMIC SERVICES

The school's learning directors are instrumental in providing support services that can help students adjust academically, psychologically, and socially to the junior high school setting. Academic, attendance, and behavior records are closely monitored by the learning directors. When students struggle or fall behind in any area(s), the learning directors are available to help generate an appropriate solution. The learning directors can examine a students' unique situations and match the needs of the students with the available resources. Please contact the school if you have any questions regarding counseling and or academic services at CCJHS.

GRADE POINT AVERAGE (G.P.A.)

Each student completing courses at CCJHS will receive course grades. Course grades will be used to determine a student's grade point average (GPA). The G.P.A. is a critical indicator of a student's academic progress. For each course, a students will earn a letter grade that has a specific point value. The value of each letter grade is as follows:

- A = 4 points (Outstanding Achievement)
- B = 3 points (Good Achievement)
- C = 2 points (Satisfactory Achievement)
- D = 1 point (Minimum Achievement)
- F = 0 points (Unsatisfactory Achievement)

A student's G.P.A. is calculated by adding points earned from every class and dividing the sum by the total number of grades (seven). A sample student report card is as follows:

CLASS GRADE POINTS EXAMPLE

Language Arts: A (4 points)
Math: B (3 points)
Science: C (2 points)
Social Studies: B (3 points)
Physical Education: C (2 points)
Elective: A (4 points)
Elective: B (3 points)
Total Points: 21 divided by 7 classes = 3.0 G.P.A.

GRADING SCHEDULE

<i>DESCRIPTION</i>	<i>GRADING PERIOD</i>	<i>TEACHER DUE DATE</i>	<i>MAIL DATE</i>
Progress Report #1	8/15/18-9/14/18	9/18/18, Tuesday	9/20/18, Thursday
1 st Quarter Grades	8/15/18-10/19/18	10/23/18, Tuesday	10/25/18, Thursday

Progress Report #2	8/15/18-11/21/18	11/27/18, Tuesday	11/29/18, Thursday
2 nd Quarter Grades	8/15/18-12/20/18	12/21/18, Friday	12/26/18, Wednesday
Progress Report #3	1/8/19-2/8/19	2/20/19, Wednesday	2/22/19, Friday
3 rd Quarter Grades	1/8/19-3/21/19	3/26/19, Tuesday	3/28/19, Thursday
Progress Report #4	1/8/19-4/18/19	5/1/19, Wednesday	5/3/18, Friday
4 th Quarter Grades	1/8/19-6/5/2019	6/7/19, Friday	6/10/19, Monday

HOMEWORK REQUESTS

Educational code mandates that students receive a minimum of one school day for each day of excused absence in order to make up missing assignments. **IT IS THE STUDENT'S RESPONSIBILITY TO ASK FOR THE WORK.** Students may receive additional time to make up missing work per teacher discretion. In the case of an extended illness (three or more school days), assignments may be requested by contacting the attendance office. Please allow two school days for requests to be filled. It is always wise to contact the school and check on the status of the request before coming to pick up missed assignments. Many teachers post assignments electronically to Google Classroom, so students may be able to access work there as they are absent, as well.

PARENT PORTAL

Parents are encouraged to use Parent Portal. This program allows you access to your child's grades, attendance, and class assignments via the internet. To get started, come in to the office with picture identification to receive your login information.

PROGRESS REPORTS

Progress reports will be mailed home approximately five weeks into each grading period. *Parents* of students receiving D or F grades in any class should *contact teachers immediately* to discuss strategies to improve academic performance. It is essential for parents, teachers, and students to communicate frequently to increase student success. **PARENTS: PLEASE CONTACT YOUR CHILDRENS' TEACHERS IF YOU HAVE ANY QUESTIONS AND OR CONCERNS REGARDING YOUR STUDENTS' PROGRESS.**

PROMOTION REQUIREMENTS

To participate in the 8th Grade Promotion Ceremony and related activities (i.e. dance, trip, etc.), students must earn a minimum of sixty credits and an 8th grade cumulative G.P.A. of a 2.0 or better. In addition, students must accrue no home suspensions during the last twenty school days prior to the 8th Grade Promotion Trip and must not be referred for SARB.

The following chart illustrates the possible promotion credits earned for the school year.

Measure	Promotion Criteria	1st Qtr credits	2nd Qtr credits	3rd Qtr credits	4th Qtr credits	Total credits possible
Elective	“D” grade or better	2.5	2.5	2.5	2.5	10
Elective	“D” grade or better	2.5	2.5	2.5	2.5	10
Language Arts	“D” grade or better	2.5	2.5	2.5	2.5	10
Math	“D” grade or better	2.5	2.5	2.5	2.5	10
PE	“D” grade or better	2.5	2.5	2.5	2.5	10
Social Studies	“D” grade or better	2.5	2.5	2.5	2.5	10
Science	“D” grade or better	2.5	2.5	2.5	2.5	10
Total Credits Possible						70

Students earning **sixty or more credits** will be promoted to the next grade. Students earning less than fifteen promotion credits a quarter will be referred to the After School Tutoring Program and or summer school. Each quarter that a student attends a minimum of 75% of the days tutoring is held, he or she will earn 2.5 credits back; each class passed in summer school earns a student 2.5 credits.

RECOGNITION

During the school year, students may earn awards for academic and behavioral excellence and improvement. Students will receive Renaissance Cards at the end of each quarter. These cards provide students opportunities for fun activities and incentives and help keep students motivated to reach their maximum potential. Students are also recognized for outstanding academics and or attendance at quarterly ceremonies. Parents of 8th grade students will be invited to an awards event in the spring for end of the year recognitions.

REPORT CARDS

At the end of the each quarter, students will be issued a report card with a letter grade for each class taken. Report cards will be mailed home. These grades determine a student's grade point average (GPA) and credits earned. GPAs are used to determine eligibility in sports, awards and honors, promotion activities, etc.

SEXUAL HEALTH EDUCATION

In accordance with Education Code section 51933, 51934, and 51938, students will receive comprehensive sexual health education and HIV/AIDS prevention education. This instruction will be provided by the classroom teacher. Please contact the teacher if you would like to preview the instructional materials and/or if you have questions about the instruction to be provided to students.

SPECIAL EDUCATION

Cesar Chavez Junior High School is proud of its special education programs. Special education at CCJHS includes resource, mild/moderate, and moderate/severe class settings. An Educational Specialist assists qualified students in accessing and learning the challenging seventh and eighth grade educational

curriculum. Special education questions can be directed to your child's learning director (or your child's special education caseload manager if your child has already qualified for special education services).

TUTORING PROGRAM

The goal of the After School Tutoring Program is to provide students with the extra academic support needed in order to promote to the next grade level. In addition, students that attend a minimum of 75% of the days tutoring is offered in a particular quarter earn back 2.5 credits lost. This program is available to all students. Classes generally run on Tuesdays, Wednesdays, and Thursdays from 2:15 p.m.-3:15 p.m. Please contact your child's learning director if you have any questions or would like to enroll your student in the After School Tutoring Program.

ATTENDANCE

Daily attendance is essential in promoting student success in school. Student absences are closely monitored and parents are contacted for all unexcused absences. Absences can have a negative impact on a student's academic and promotion status. To participate in after school or extracurricular activities, students **MUST** attend school on the day of the activity.

ABSENCES AND TARDIES

Daily attendance and punctuality is expected from each student. PARENTS MUST VERIFY ABSENCES BY PHONE, IN PERSON, OR WRITTEN NOTICE WHEN A STUDENT IS ABSENT. Instructional time is a precious resource. To maximize instructional time, you are expected to arrive to all classes before the tardy bell rings. We view chronic tardiness as a serious problem. Students will receive a detention for the 4th, 5th and 6th tardies. If a student continues to accrue tardies, he or she may be home suspended. There is a progressive sequence of school consequences after that point. There are no exceptions. Parents will be notified and asked for support in ensuring students are making maximum use of class time by being punctual to all classes.

HOME AND HOSPITAL INSTRUCTION PROGRAM

If a student must miss school for medical purposes for over fifteen consecutive school days, the student may qualify for the Home and Hospital Instruction Program. If a student qualifies for this program, an instructor will meet with the student for up to five hours per week to provide the student with his or her missing work and to assist him or her with his or her studies. If applicable, parents/guardians should contact their children's learning director for further information.

SHORT-TERM INDEPENDENT STUDY

If a student is going to miss between five and ten consecutive school days for health or personal reasons, a meeting with the student's learning director is required. Short-term independent study contracts must be completed at least five days prior to the student's scheduled absences. Please note that whenever a student is absent for an extended period of time, their learning and grades can be negatively impacted.

TARDY PROCEDURES /CONSEQUENCES

Start on time Procedures

- Teachers will begin instruction when the bell rings.
- Teachers will not give out hall passes during the first ten minutes of each class unless it is an emergency.
- Yard supervisors and or administration will supervise during passing periods and assign appropriate discipline.

Progressive Sequence of consequences for tardiness:

1st-8th period tardies

1st Tardy Student verbally warned and reminded of the importance of critical instructional minutes

2nd Tardy	Student verbally warned and reminded of the importance of critical instructional minutes
3rd Tardy	Student is warned that tardies will now warrant detention parents/guardians notified
4th Tardy	Student is assigned 30 minute detention
5th Tardy	Student is assigned 30 minute detention
6th Tardy	Student is assigned 30 minute detention
7th + Tardy	Detention, potential class and or home suspension, potential Student Attendance Review Team (SART) meeting, potential Student Attendance Review Board (SARB) hearing

TRUANCY

Students absent without a valid excuse (i.e. court, doctor, dentist, funeral, etc.) for MORE THAN THREE DAYS shall be classified as TRUANT. Students who are tardy by THIRTY MINUTES OR MORE on four school days will be reported to the CUSD Supervisor of Child Welfare and Attendance (CWA). Any tardy of thirty minutes or longer beyond the fourth tardy will deem the student truant thereafter. Parents will be notified when their child is considered truant. Habitual truancy will be referred to the district **School Attendance and Review Board (SARB)**. A site administrator may also refer a habitually truant individual to Ceres Police Department (CPD). CPD may cite the truant into the Juvenile Diversion Program. An elective absence which was not approved in advance by the parent, legal guardian, or the appropriate school official, or leaving campus during the school day without checking out through the attendance office, will also be considered TRUANCY. Students will be assigned progressive consequences up to home suspension for skipping school, cutting class, and or leaving campus without permission. After fifteen consecutive days of absence, the student will be dropped from school and will need to re-enroll.

BEHAVIOR AND DISCIPLINE

Cesar Chavez Junior High School's goal is to maintain a safe and respectful school environment for all. As part of this goal, we expect students to behave responsibly. We assist all students in this goal by teaching them what we expect and reinforcing positive behavior through praise, recognition, and rewards. This Safe and Civil Schools system seeks to diminish and or eliminate inappropriate behavior that jeopardizes the safety and civility of our school. Students are expected to follow ALL district, school, and class rules at all times (i.e. on the way to school, at school, on the way home from school, at any school sponsored activity, etc.). Any inappropriate behavior will be consistently responded to with various consequences by school personnel as set by school or district policy or educational code.

BEHAVIOR CONTRACTS

Students that accrue six or more class suspensions in either semester (quarters one through two and three through four) may be placed on behavior contracts. As a result, such students may be home suspended on subsequent class suspensions that same semester and may no longer be able to participate in athletics and activities (which includes but is not limited to dances, field trips, and rallies). Behavior contracts will restart at the beginning of each semester (quarters one and three).

BULLYING

Cesar Chavez Junior High School believes that all students have a right to a safe and healthy school environment. We will not tolerate behavior that infringes on the safety of any student. A student shall not intimidate or harass another student through words or actions. Such behaviors include, but are not limited to: direct physical contact (such as hitting or shoving), verbal assaults (such as teasing or name-calling), social isolation or manipulation, and cyberbullying (such as through Facebook, Instagram, Snapchat, etc.).

Cesar Chavez Junior High expects students and staff to immediately report incidents of bullying to the administration (principal, assistant principal, learning directors, and or the administrative assistant). Teachers and students are trained at the beginning of the year on the seriousness of bullying and ways to immediately intervene when they see a bullying incident occur. Each complaint of bullying will be investigated. Students also have the opportunity to use the *Bully Box*, which is located in the library, and or *Stop It*, which is online application, to anonymously report an incident they may not otherwise be willing to share with a staff member.

To ensure bullying does not occur, the school will provide staff and students with training in bullying prevention and response. In addition, students who are caught bullying other students may be subject to disciplinary action (up to expulsion and police involvement). Staff will thoroughly and confidentially investigate each complaint of bullying.

CLASS SUSPENSIONS

Education Code 48910 allows a teacher to suspend a student from class for that day and the following day. Contact with parents must be made within two school days after the class suspension. Depending on the student's individual discipline history and or the seriousness of the specific incident, an administrator may apply additional consequences in accordance with the Ceres Unified School District Code of Conduct and or the Education Code.

DETENTIONS/COMMUNITY SERVICE/WORK DETAIL POLICY

We currently offer lunch and after school detention. Students may be required to sit quietly during detention and or to complete community service/work detail. Students are required to report to the detention room promptly at the beginning of their lunch period/as soon as school is out. Students are released to have lunch after their time has been served. If your student fails to show up for detention or is removed from detention due to disciplinary issues, additional consequences may be assigned.

DRESS AND GROOMING

E 5132

7-12 Dress Code

The parents/guardians of the Ceres Unified School District are charged with the responsibility of dressing their children in a neat and clean manner. In addition, under normal circumstances, no student will be sent to school wearing any kind of clothing, costume, and/or hairstyle which will tend to interrupt, disturb, or interfere with the normal educational program being carried on, either on the campus or in the classroom, or negatively affect the health and safety of individuals. The students must dress in such manner that will conform to good taste. Explicit or implied profanities and/or obscenities will not be acceptable. Any items of clothing, jewelry, footwear, or headgear which would be injurious or potentially disruptive to the normal educational program or to any person or school district property are prohibited.

(cf. 6136 Gangs)

These guidelines numbered 1-11 shall be in effect at all school-related activities except where modified by the site administrator for specific extracurricular activities or specific cases.

1. All clothing, including jackets, shoes and head coverings that may be determined to be gang related are not allowed.
2. Accessories, such as jewelry, belts, bandannas, purses, and sunglasses which have logos, insignias, color, or writings depicting gang related activities are not allowed.
3. Attire and hairstyles worn or altered in such a way as to identify students with gangs are not allowed. This includes, but is not limited to: sagging/baggy pants, shorts with knee-high socks, hanging belts, canvas belts (military style), or gang related initials on belt buckles.
4. Pants must fit and be worn at the waist and not be more than one size too large or one size too small. If belts are worn, they must not be more than one size too large.
5. Attire which is sexually suggestive, extremely brief or is worn in a way to expose undergarments is not allowed. This includes, but is not limited to: low-cut garments, strapless or off the shoulder tops, straps less than two inches in width, bare midriffs, racer-back tops or muscle shirts, undershirts, shorts which are shorter than mid-thigh or fingertip length, and skirts shorter than fingertip length.
6. Attire that advocates, advertises or symbolizes any type of alcohol, drugs, tobacco, gambling, weapons or acts which are illegal, violent, obscene, or hazardous to one's health is not allowed.
7. Shoes must be worn at all times. Socks or sock-like footwear and slippers are not safe or appropriate for school.

8. Clothing, jewelry, and other accessories which present a safety hazard to the wearer or others are not allowed.
9. Facial makeup must not be disruptive or distracting to the educational process.
10. In accordance with Education Code 35183.5 hats or other head coverings may be worn at school. Such hats or head coverings must be school appropriate and follow the various guidelines enumerated in this policy.
11. Sunglasses may not be worn in school buildings.

Exhibit CERES UNIFIED SCHOOL DISTRICT

version: June 28, 2006 Ceres, California

revised: May 10, 2012

revised: December 10, 2015

DRESS CODE VIOLATION (E.C. 48900[k])

First Offense - Warning, possible parent contact, change attire

Second Offense – 30 minute detention, parent contacted, change attire, possible 1-3 day home suspension.

Third Offense – 1 hour detention, parent contacted, change attire, possible 1-3 day home suspension.

EXPULSION

If a student accrues or more days of school suspension and or engages in any serious violation(s) of the school rules, CUSD Code of Conduct, and/or Education or Penal Codes (State & Federal), he or she will be recommended for expulsion from CUSD. Expulsion will result in removal of the student from CUSD for a defined length of time as recommended by site administration and the Child Welfare and Attendance department and or an expulsion panel. **Note:** The final decision on expulsion resides with the CUSD Board of Trustees.

GANG NOTIFICATION

Students who exhibit any of the following gang related activities will result in a gang notification:

- Wearing gang related colors (red, blue, etc.)
- Wearing specific clothing, jewelry, or other items of a certain color in such a way as to align the student with a particular gang
- Using hand signs and or making particular hand gestures to signal gang affiliation or action
- Using a gang related nickname (moniker). Individual gang names are usually attached to some perceived attribute this member may have for gang purposes
- Visible tattoos (most gang related tattoos are on hands, forearms, and occasionally on the face). They vary in size and location depending on the student’s age and degree of gang involvement
- Drawing/writing/spraying graffiti on walls of building structures, notebooks, books, parts of body, etc. This can also include crossing out the letters *S* and or *N*, writing and displaying certain area codes, etc.
- Association with other known members of a gang
- Confronting, fighting, and or intimidating other students due to gang-related issues
- Yelling gang slogans

Gang Related Activity (E.C. 48900[k], E.C. 35183)

First Offense: Warning, possible parent conference/contact, lunch and or after-school detention, community service/work detail, 1-5 day suspension, possible recommendation for expulsion; and or possible police notification

Second Offense: 3-5 day suspension, possible recommendation for expulsion; and or possible police notification

Third Offense - 5 day suspension, possible recommendation for expulsion; and or possible police notification

GUM

Gum can be very messy and destructive on campus. Students should not have gum at school, school sponsored activities, or on school vehicles (i.e. buses, vans, etc.). Students who choose to continue to defy these rules may be issued appropriate consequences.

HOME SUSPENSIONS

Students can be assigned home suspensions for one through five days for any misconduct or misbehavior on the way to school, at school, on the way home from school, at any school-sponsored activity, or for behaviors that are not during these times but result in disruption or problems during school time. If a student is defiant, disruptive, or behaves in a manner that results in a violation of any school rule/policy, CUSD Code of Conduct, and/or Education Code, he or she may be home suspended. Home suspension is a very serious consequence that can impede a student's academic progress as well as the opportunity to participate in important school events. **Seven or more days of home suspension in semester two (quarters three and four) and or a home suspension in the twenty days of school leading up to the 8th Grade Promotion Trip will render the student ineligible for participation in promotion activities (i.e. the dance, ceremony, and trip). Twenty or more days of school suspension in one academic year will result in recommendation for expulsion from the school district.** School suspension is extremely serious and must be monitored carefully by students and parents to avoid losses of privileges.

HORSEPLAY/INAPPROPRIATE BEHAVIOR

Aside from handshaking, hand holding, high fiving, etc., students are not to touch other students in any way. Horseplay, "body shots", "play fighting", "soft fighting" sometimes leads to physical combat and or injury and is therefore strictly prohibited. Such behavior may result in disciplinary consequences.

INAPPROPRIATE MATERIALS

Students should not bring items to school which may be used inappropriately or cause a disruption. Students may not bring items to sell to other students. This includes food and any personal items. Students may never bring permanent markers, paint pens, or other items used to *tag* or *graffiti*. Such items will be confiscated and returned to the parent only.

LOSS OF PRIVILEGES

If an 8th grade student has seven or more days of home suspension during the second semester (quarters three and four) or any home suspensions during the twenty days of school leading up to the

8th Grade Promotion Trip, he or she will lose all privileges associated with promotion, including the 8th grade trip, dance, and ceremony. All students may lose any privileges associated with any extracurricular and or after school activities if they are home suspended. Extracurricular activities include but are not limited to: athletics, dances, end of the year activity day, rallies, and other such school-sponsored events.

PHYSICAL DISPLAYS OF AFFECTION

Physical displays of affection are limited to hand holding. All other physical interaction is inappropriate. Severe violations and or continued low-level violations may result in disciplinary action.

SEXUAL HARASSMENT POLICY RELATED TO STUDENTS

(From Board Policy #5145.7)

Sexual harassment of students can be a serious problem in schools. It can threaten a student's emotional wellbeing, impair academic progress, and ultimately inhibit the attainment of career goals.

Sexual harassment is more than inappropriate behavior. It is illegal under both federal and state laws and constitutes a violation of Title IX of the 1972 Education amendments. School districts are legally responsible for preventing sexual harassment. Prevention is the best tool for eliminating sexual harassment. Creating awareness is the first step toward preventing sexual harassment. Awareness decreases the probability of sexual harassment and aids in early identification so that problems can be addressed informally.

Sexual harassment will not be tolerated in Ceres Unified School District. It is the intent of Ceres Unified School District to maintain an academic environment which protects individual dignity and promotes mutual respect amongst students. Instruction regarding sexual harassment will focus on respect for self and others.

Sexual harassment is technically defined as what an average person would view as offensive in any of the following circumstances:

- Any unwanted or unwelcome sexual advance(s)
- A request for a sexual favor(s)
- Any verbal, physical, or visual conduct that is sexually oriented or offensive
- Unwelcome sexual slurs, threats, derogatory comments, or degrading descriptions
- Sexual jokes, stories, drawings, objects, pictures, rumors, or gestures
- Touching a person's body or clothing in a sexual way

Students and staff are to immediately report incidents of sexual harassment to school administration. Any parent who believes their son and or daughter is being sexually harassed is advised to contact the principal or other officials at the office. If you have questions or concerns regarding this matter, please contact the Child Welfare and Attendance Supervisor at 556-0140.

SUSPENDABLE/EXPELLABLE OFFENSES

(E.C. 48900)

The Ceres Unified School District administration reserves the right to objectively determine discipline based on the seriousness of a particular infraction and discipline history. Facts and other circumstances often require administrative prerogative.

A pupil may be suspended or expelled for acts which are enumerated in this section and related to school activity or attendance which occur at any time, including but not limited to: 1) while on school grounds; 2) while going to or coming from school; 3) during the lunch period, whether on or off the campus; or 4) during, or while going to or coming from a school sponsored activity.

Violation/Education Code

1. Verbal abuse of school personnel (E.C. 48900[a1, .7])

First Offense - Suspension 1-5 days

Second Offense - Suspension 3-5 days

Third Offense - 5 day Suspension

2. Fighting (E.C. 48900[a1, a2])

First Offense - Suspension 1-5 days, possible police contact, possible recommendation for expulsion

Second Offense - Suspension 3-5 days, possible police contact, possible recommendation for expulsion

Third Offense - 5 day Suspension, possible police contact, recommendation for expulsion

3. Harassment (E.C. 48900[a1, o])

First Offense - Formal Conference, suspension 1-5 days

Second Offense - Suspension 3-5 days

Third Offense - 5 day Suspension

4. Hostile behavior (E.C. 48900[a1])

First Offense - Suspension 1-5 day

Second Offense - Suspension 3 -5 days

Third Offense - 5 day Suspension

5. Profanity vulgar or obscene language or act directed toward adult staff (E.C. 48900[a1, .2] and [i])

First Offense - Suspension 3 -5 days, possible Recommendation for expulsion

Second Offense - Suspension 5 days, possible recommendation for expulsion

Third Offense - 5 day Suspension, possible recommendation for expulsion

6. Unprovoked assault (E.C. 48900[a1, a2, n])

First Offense - 5 day suspension, possible recommendation for expulsion, police notification

Second Offense - 5 day suspension, recommendation for expulsion, police notification

Third Offense - Not applicable

7. Extortion (E.C. 48900[e] and 48915[4])

First Offense - 5 day suspension, possible recommendation for expulsion, police notification

Second Offense - 5 day suspension, recommendation for expulsion, police notification

Third Offense - Not applicable

8. Hostile Educational Environment (E.C. 48900.4)

Including slurs directed towards a person or group because of race, color, religion, ancestry, national origin, disability, gender, or sexual orientation

First Offense - 1-5 day suspension

Second Offense - 3-5 day suspension, possible recommendation for expulsion

Third Offense - Recommendation for expulsion

9. Hate Violence (E.C. 48900.3)

First Offense - 5 day suspension, possible recommendation expulsion

Second Offense - 5 day suspension, possible recommendation for expulsion

Third Offense - 5 day suspension, recommendation for expulsion

10. Explosive (firecrackers, smoke bombs, incendiary devices, etc.) (E.C. 48900[b])

First Offense - 1-5 days suspension, police notification, possible recommendation for expulsion

Second Offense - 5 day suspension, recommendation for expulsion, police notification

11. Weapons: Weapons/dangerous objects (E.C. 48900[b])

First Offense - 5 day suspension, recommendation for expulsion, police notification

12. Firearms (E.C. 48900[b])

First Offense - 5 day suspension, recommended for expulsion, police notification

13. Alcohol/drug - possession of, use (E.C. 48900[c] and 48900[j]), paraphernalia

First Offense - 5 days Suspension, possible recommendation for expulsion, police notification

Second Offense - 5 day suspension, recommendation for expulsion, police notification

14. Unlawful sales - illegal substance (E.C. 48900[c], 48900[d]) sales in lieu of (lookalikes)

First Offense - 5 day suspension, recommendation for expulsion, police notification

15. Theft (E.C. 48900[g]), Receiving stolen property (E.C. 48900[l])

First Offense - Suspension 1-5 days, police notification, possible recommendation for expulsion, restitution

Second Offense - suspension 3- 5 day, possible recommendation for expulsion, police notification, restitution

Third Offense - 5 day suspension, recommendation for expulsion, police notification, restitution

16. Damage to School or Private Property (E.C. 48900[f, .7])

First Offense - 1-5 day suspension, possible recommendation for expulsion, restitution, police notification

Second Offense - Suspension 3-5 days, possible recommendation for expulsion, police notification.

17. Profanity, vulgar, obscene language - use of non-directive (E.C. 48900[i])

First Offense - Warning, possible 1-5 day suspension

Second Offense - Suspension 2-5 days

Third Offense - Suspension 5 days

18. Profanity, vulgar, obscene language directed towards another person (E.C. 48900[i])

First Offense - Suspension 1-5 days, conference

Second Offense - Suspension 3-5 days

Third Offense - Suspension 5 days, possible recommendation for expulsion

19. Profanity, vulgar, obscene language - contained in obscene act (E.C. 48900[i]), sexual harassment (E.C. 48900.2)

First Offense - 1-5 day suspension, possible recommendation for expulsion, possible police notification

Second Offense - 5 days suspension, possible recommendation for expulsion, possible police notification

Third Offense - Suspension 5 days, recommendation for expulsion, possible police notification

20. Bus-disruptive behavior (E.C. 48900[k])

First Offense - Bus driver notifies parents

Second Offense - Bus driver issues citation, conference with Transportation Director

Third Offense - District Transportation Director suspends bus privileges

21. Cheating/plagiarism (E.C. 48900[k])

First Offense - Discipline administered by instructor on Assignment, parents notified, informal conference, possible 1-5 day suspension

Second Offense - Suspension 1-5 days

Third Offense - Suspension 5 days

22. Disruptive behavior (E.C. 48900[k]), defiance of authority (E.C. 48900[k])

First Offense - Warning, possible 1-5 day suspension

Second Offense - Warning, possible 1-5 day suspension

Third Offense - 1-5 day suspension possible recommendation for expulsion

23. Dress Code Violation (E.C. 48900[k])

First Offense - Warning, possible parent contact, change attire

Second Offense - Detention, parent contacted, change attire, possible suspension 1-3 days

Third Offense - Suspension 1 -5 days

24. Forgery (E.C. 48900[k]) Falsifying, altering, or using forged school correspondence, passes, absence slips, or school records

First Offense - Suspension 1-5 days, possible recommendation for expulsion

Second Offense - Suspension 2-5 days, possible recommendation for expulsion

Third Offense - 5 days suspension, possible recommendation for expulsion

25. Leaving campus without permission (E.C. 48900[k])

First Offense - Warning, possible suspension 1-3 days

Second Offense - Possible suspension 3-5 days

Third Offense - Suspension 3- 5 days

26. Electronic Devices (E.C. 48901[5]), Electronic Devices (E.C. 51512)

First Offense - Warning, confiscation, parent notification

Second Offense - possible 1-3 days suspension, confiscation

Third Offense - possible 3-5 days suspension, confiscation

27. Gang Related Activity (E.C. 48900[k], E.C. 35183)

First Offense - Warning, possible parent conference/contact 1-5 day suspension, possible recommendation for expulsion, possible police notification

Second Offense - 3-5 day suspension, possible recommendation for expulsion, possible police notification

Third Offense - 5 day suspension, possible recommendation for expulsion, possible police notification.

28. Possession of an Imitation Firearm (E.C. 48900[m])

First Offense - Warning, conference, possible 1-5 day suspension/ possible recommendation for expulsion, possible police notification

Second Offense - 1-5 day suspension/ recommendation for expulsion, police notification

29. Use or possession of tobacco, tobacco products (E.C. 48900[h])

First Offense - 1-5 day suspension, possible police notification

Second Offense - Suspension 3-5 days, possible police notification

Third Offense - Suspension 5 days, possible police notification

30. Sexual Harassment (E.C. 48900.2, 48900.4, 48900 (n), BP 5145.7)

First Offense - Formal Conference, possible suspension 1-5 days, possible recommendation for expulsion, possible police notification

Second Offense - Suspension 3-5 days, possible recommendation for expulsion, possible police notification

Third Offense - 5 days Suspension, recommendation for expulsion, possible police notification

THREE LEVEL TIERED SYSTEM FOR RESPONDING TO MISBEHAVIOR

It is Cesar Chavez Junior High School's aim to ensure the safety and wellbeing of all students and adults at the school. In order to maintain this positive climate, recognition, rewards and praise will be continual and often, and consequences will be consistent and given in a progressive manner when possible.

Level 1 (Mild) Infractions: These misbehaviors may include minor disrespect, not following directions, minor common area rules violations, and small disruptive behaviors. They will be addressed by the staff at the time using in-class/on-campus corrections and or responses.

Level 2 (Moderate) Infractions: These misbehaviors may include defiance, disruptions, dress code violations, tardiness, possession of prohibited items, gum/eating, unnecessary physical conduct, and or chronic Level 1 (mild) infractions. A staff member may issue a correction or they may write a referral, which may result in consequences (i.e. community service/work detail, detention, loss of privileges, suspension, etc.). Parent contact may be made.

Level 3 (Severe) Infractions: These misbehaviors include illegal activities or are so severe that the misbehaving student's continued presence in a setting poses a threat to physical safety or to adult authority (i.e. severe or repeated acts of defiance, disrespect, and or disruption, etc.). Administration may issue one or a combination of consequences, including community service/work detail, detention, loss of privileges, class suspension, home suspension, and or recommendation for expulsion. Ceres

Police may need to be contacted depending on the severity of the student's action. Parent will be contacted. Level 3 infractions for unacceptable behavior will be handled in an immediate manner because either the other means of correction have failed to bring about proper behavior or the student's presence causes a danger to other people or property or threatens to disrupt the instructional process.

BELL SCHEDULES

ASSEMBLY/RALLY SCHEDULE

CONFERENCE SCHEDULE

First Bell	7:37 a.m.		First Bell	7:37 a.m.	
1	7:40 a.m.	8:21 a.m.	1	7:40 a.m.	8:10 a.m.
2	8:24 a.m.	9:04 a.m.	2	8:13 a.m.	8:43 a.m.
Nutrition	9:04 a.m.	9:14 a.m.	3	8:46 a.m.	9:16 a.m.
3	9:17 a.m.	9:57 a.m.	4	9:19 a.m.	9:49 a.m.
4	10:00 a.m.	10:40 a.m.	7	9:52 a.m.	10:24 a.m.
5	10:43 a.m.	11:23 a.m.	8	10:27 a.m.	10:59 a.m.
6	11:26 a.m.	12:06 p.m.	5	11:02 a.m.	11:32 a.m.
7	12:09 p.m.	12:49 p.m.	6	11:35 a.m.	12:05 p.m.
8	12:52 p.m.	1:32 p.m.	Conferences	12:30 p.m.	2:10 p.m.
Activity	1:35 p.m.	2:10 p.m.			

PLANNING DAY SCHEDULE

REGULAR SCHEDULE

First Bell	9:10 a.m.		First Bell	7:37 a.m.	
1	9:13 a.m.	9:51 a.m.	1	7:40 a.m.	8:31 a.m.
2	9:54 a.m.	10:28 a.m.	2	8:34 a.m.	9:18 a.m.
3	10:31 a.m.	11:05 a.m.	Nutrition	9:18 a.m.	9:28 a.m.
4	11:08 a.m.	11:42 a.m.	3	9:31 a.m.	10:15 a.m.
5	11:45 a.m.	12:19 p.m.	4	10:18 a.m.	11:02 a.m.
6	12:22 p.m.	12:56 p.m.	5	11:05 a.m.	11:49 a.m.
7	12:59 p.m.	1:33 p.m.	6	11:52 a.m.	12:36 p.m.
8	1:36 p.m.	2:10 p.m.	7	12:39 p.m.	1:23 p.m.
			8	1:26 p.m.	2:10 p.m.

CHILD NUTRITION

ANNUAL NOTIFICATIONS TO PARENTS/GUARDIANS

- Annual mailing:* Sent out to household in mass mailing with application packet each school year.
- Location on website:* Currently on the district website under the Child Nutrition tab.
- Student Handbooks:* Policy information will be provided in school site student handbooks.

BREAKFAST, LUNCH, AND NUTRITION

The cafeteria is available daily for breakfast, nutrition break, and lunch. Students can go through the regular cafeteria line or snack bar line to obtain food. Students are allowed to eat outside; failure to keep the outside eating area clean will result in a loss of this privilege. Parents and students wishing to apply for the Free or Reduced Breakfast/Lunch programs can get an application in the school office. Each student has an individual cafeteria account. Parents are encouraged to put money in the student's account on a weekly or monthly basis. Students will only be allowed one charge. They must pay the full amount due the next day. Questions regarding nutrition services, lunch applications, etc., may be directed to the Child Nutrition Office at 556-1580.

DEBT COLLECTION

- Current-year balance*
 - Billing is sent/mailed home weekly.
 - Phone calls are made from the Child Nutrition office on high balances (over \$50).
- Unrecovered/Delinquent Debt*
 - School sites make calls home to recover previous year's debt.
- Implications of unpaid debt*
 - Student can be prevented from participating in non-curricular activities.
 - Examples: Winter formal, Senior Prom, Senior Trip, 8th grade trip, walking the stage at graduation, etc.
- Non-discrimination for failure to pay, including protection from overt identification*
 - Regardless of meal status, students are not served an alternative meal (something different than what is on the menu).

MEAL CHARGES

- Ala Carte Milk: \$.30
- Breakfast Meal Prices for Whitmore Charter: \$1.25 (*Free for all other school sites*)
- Lunch Meal Prices:
 - High school & Jr. High \$2.75
 - Elementary Lunch \$2.25

OPTIONS FOR PAYMENT

- Current charges can be paid at the school site or Child Nutrition office.

- Past year's delinquent debt can be paid at the Child Nutrition office only.
- Payment can be made on-line through the Child Nutrition tab on the CUSD website.
- Credit Card and Debit Card payments can be made at the Child Nutrition office.

FAMILY INVOLVEMENT

Everyone is invited to attend all school events. Family members who are interested in volunteering for school events are encouraged to call the school at 556-1830.

ENGLISH-LEARNER ADVISORY COMMITTEE (ELAC)

Cesar Chavez Junior High School invites parents to be involved in the English Learner Advisory Committee (ELAC). The objective of ELAC is to provide feedback to the administration and the School Site Council regarding the needs of English Learner (EL) students.

FAMILY ENGAGEMENT COMMITTEE

Cesar Chavez encourages family members to be active participants in their students education. The objective of the family engagement committee is for parents to participate in interactive workshops and activities designed to support both students and family members with the Junior High experience.

FAMILY INVOLVEMENT POLICY

The staff at Cesar Chavez Junior High has developed a comprehensive program to involve families in all aspects of the educational process.

GOAL: Reach out to families to build a partnership and to solicit active family involvement to meet the educational needs of students.

Objectives and Activities:

1. *Provide families with information about programs available. Effective communication between home and school is considered to be the most important element in developing and maintaining family involvement.*
 - a. The Cesar Chavez Student Handbook will be sent home with each student at the beginning of the school year
 - b. School communications notifying families of events at school will be in English and Spanish
 - c. Monthly events will be advertised in the school newsletter, *Tiger Times*
 - d. Families will be provided with important information electronically via Parent Square
 - e. Back to School Night and parent conferences
 - f. 6th Grade Orientation Night for incoming 7th graders
 - g. Communication to families that encourage and promote family involvement, school success, and effective parenting ideas
 - h. Monthly Family Engagement Committee meetings
2. *Provide opportunities for regular meetings and activities for families to provide suggestions, decisions, and to participate in the education of their children.*
 - a. Parent-teacher conferences twice a year, with translation as needed for parents of Spanish-speaking students.

- b. ELAC meetings, Family Engagement Committee, and School Site Council (SSC) meetings
- c. Opportunities to volunteer and participate in school activities
- d. Parent-teacher-student meetings will be held as needed with parents of referred students
- e. A Student-Family-Teacher Contract will be presented to each student/family via the student handbook

3. Assessment Procedures

- a. School Site Council and ELAC meetings to discuss and monitor effectiveness of the plan
- b. Continuous evaluation of family involvement to determine effectiveness of school plan
- c. Annual survey of family opinions and needs
- d. Sign-in for families at school events
- e. Implement new and additional activities to enhance and encourage family involvement
- f. Revise family involvement policies, as needed, to increase effectiveness

SCHOOL SITE COUNCIL (SSC)

Cesar Chavez Junior High School has an active School Site Council and invites parents to be involved. The objective of the School Site Council is to assist the school in planning, implementing, and evaluating school programs.

GENERAL INFORMATION

ASES

ASES runs from 2:15 p.m. to 6:00 p.m. Monday through Friday (with a few exceptions). In ASES, students are supervised by Educational Options staff, offered supper, and provided with enrichment activities, athletics, and games.

BUSING/TRANSPORTATION

Students riding school vehicles to and from school or school-sponsored activities are to follow drivers' instructions. Riding the school bus is a privilege, not a right. This privilege can be revoked for habitual defiance of the bus drivers' instructions. **Bus citations may result in disciplinary action at school (including school suspension).** The Ceres Unified School District's Code of Conduct is in effect on the way to and from school as well as on any school-sponsored activity for which transportation is provided.

CELLULAR PHONES AND ELECTRONIC DEVICES

Students may use cellular phones and electronic devices on campus before school, during nutrition break, during lunch, during passing periods, and after school. Students may not use cellular phones or electronic devices while in class, at assemblies/rallies, and in the front office unless they have prior approval from staff. If cellular phones or electronic devices are misused, they may be confiscated by school staff and released to students' parents. Student cellular phones and electronic devices may be confiscated and searched if reasonable suspicion warrants.

CLOSED CAMPUS and VISITORS

Cesar Chavez is a closed campus. Students will only be released from school to their parent(s)/legal guardian(s) or the emergency contact individuals listed on students' emergency cards. Parents, legal guardians, and emergency contact individuals must present identification to front office staff to check students out of school. Students returning to school after an appointment must check in at the office before going to class. Students leaving campus without permission are subject to disciplinary action. Parents are seen as partners in education with the school and are encouraged to participate in their children's education. Requests to observe classrooms that their children are enrolled in are welcome. Parents must give a minimum of one school day (twenty-four hours) notice to do so. All visitors, including parents, **MUST** check into the office first to ensure safety. Students or friends from other schools are **NOT** allowed to visit Cesar Chavez while school is in session. Individuals entering campus without permission may be subject to arrest for trespassing.

COUNSELING SERVICES

CCJHS offers a wide array of social/emotional counseling services, which include but is not limited to general counseling, mental health, mentoring, social skills. If you are interested in your child receiving such services, please contact your child's learning director.

EVENTS CALENDAR

<i>Date/Day of the Week</i>	<i>Event</i>	<i>Start/End Time</i>	<i>Location</i>
August 9, Thursday	Welcome to the Jungle - 7th Grade	8:00 am-12:00 pm	Gym
August 10, Friday	Welcome to the Jungle - 8th Grade	8:00 am-12:00 pm	Gym
August 13, Monday	Professional Learning Day- All Staff	8:00-2:00 pm	Argus PD room
August 14, Tuesday	Teacher Work Day	8:00-2:00 pm	Classrooms
August 15, Wednesday	First Day of School	7:40-2:10 pm	Schoolwide
August 31, Friday	Spirit Rally	1:35-2:10 pm	Gym
September 3, Monday	Labor Day-No School		
September 9, Wednesday	Back to School Night	5:30-7:00 pm	Gym & classrooms
September 14, Friday	School Dance	2:30-4:30 pm	Cafeteria
September 14, Friday	Band Day - all bands	4:30-8:30	CHS
September 27, Thursday	Men's Choir-Real Men Sing	8:00-1:00 pm	Johnasen HS
October 22-26 Mon - Fri	Red Ribbon Week	All Day	School wide
October 24, Wednesday	Point Break Workshop	9:30-2:10 pm	Gym
October 26, Friday	Kick-off Red Ribbon Week Rally	1:35-2:10 pm	Gym
October 29, Monday	No School: Teacher PD Day	All Day	
October 31 - Nov- 1st, Wed & Thurs.	Parent Conferences/Min. Days	12:30-2:00 pm	Classrooms
November 1st, Thursday	College Awareness Day	All Day	Schoolwide
November 1st, Thursday	Night Parent Conference	5:00-7:00 pm	Classrooms
November 1st, Thursday	Parent College Awareness Night	5:30-6:30 pm	Library
November 8, Thursday	Elementary Music Tour	8:30-2:00 pm.	SV, LR, WW elementary
November 6, Tuesday	1st Quarter Awards Ceremony	5:30 - 6:30 pm	Gym
November 12, Monday	Veteran's Day-No School		
November 15, Thursday	Parent Site Visit	9:00 AM - 10:30 AM	Library
November 20, Tuesday	Singsational Choir Rehearsal	8:30-11:30 am	CVHS gym
November 20, Tuesday	Singsational-District Choir Concert	6:30-7:30 pm	CVHS gym
November 22-23, Thurs-Fri	Thanksgiving Holiday-No School		
November 26-30, Mon-Fri	Ag in Motion	all day	van on blacktop
November 30, Friday	School Dance	9:00 a.m. - 10:30 a.m.	Cafeteria
December 6, Thursday	Winter Concert Rehearsal	7:40-2:00 pm	Gym
December 6, Thursday	Winter Concert	6:30-8:30 pm	Gym
December 12, Wednesday	Point Break Workshop	9:30-2:10 pm	Gym
December 13, Thursday	Focus Site Visit		
December 18, Tuesday	6th Grade Transitional Band Day	8:30-11:00 am	Gym
December 18, Tuesday	SCMEA Honor Choir Rehearsal	7:00-8:30 pm	Roosevelt Jr. High
December 21, Friday	Teacher Work Day	8:00-2:00 pm	
December 21- January 8	Student Winter Break-No School		
January 7, Monday	Teacher Work Day	8:00-2:00 pm	
January 21, Monday	MLK Holiday- No School		
January 16, Wednesday	2nd Quarter Award Ceremony	5:30 - 6:30 p.m.	
January 25, Friday	SCMEA Honor Choir Rehearsal	2:00-6:30 pm	MJC
January 25, Friday	SCMEA Honor Choir Free Concert	7:00 PM	MJC
January 26, Saturday	SCMEA Honor Band Concert	7:00 PM	MJC
January 31, Wednesday	8th Grade visit to CVHS	8:00-12:00 pm	CVHS
February 1, Thursday	8th Grade to visit CHS	8:00-12:00 pm	CHS
February 1, Friday	School Dance	2:30 - 4:30 pm	MPR

Feb 2, Friday	CHS/CVHS Balloting	All day	CC classrooms
February 6, Wednesday	Point Break Workshop	9:30-2:10 pm	Gym
February 10, Thursday	"Steal Her Heart Day"	All Day	School wide
February 15 - 22	Ski Week-No School		
February 27	ELPAC		
February TBD	College Field Trip	TBD	TBD
March 1	ELPAC		
March 5	ELPAC		
March 7	ELPAC		
March 8, Friday	Spirit Rally	1:35-2:10 pm	Gym
March 13	ELPAC		
March 15, Friday	"Boys Talk, Girls Rock"	All Day	Schoolwide
March 16, Saturday	Thalia Drama Festival		CHS
March 20, Wednesday	Point Break Workshop	9:30-2:10 pm	Gym
March 22, Friday	Professional Learning Day		
March 25-29	Dead week- no school fieldtrips/actv.		
March 28 & 29, Thursday-Friday	Parent Conferences- Min. Days	12:30-2:00 pm	Classrooms
March 29	ELPAC		
March 28, Thursday	Night Parent Conference	5:00-7:00 pm	Classrooms
March 28, Thursday	6th Grade Parent Information Night	5:30- 6:30	Cafeteria 7th/rm 302 8th
April 1 - 18	State Testing Assessment Window	Testing Schedule	All classrooms
April 3, Wednesday	3rd Quarter Awards Ceremony	5:30 - 6:30 p.m.	Gym
April 5, Friday	Rotary Read In (Drama Students)		Elementary Sites
April 5, Friday	School Dance		
April 5, Friday	SCMEA Choir Festival	2:30 - 5:30 p.m.	Johnasen HS
April 6, Saturday	Great America Music Festival	All Day	Great America
April 16, Tuesday	Bantastic Rehearsal	8:00-12:00 pm	CVHS gym
April 16, Tuesday	Bantastic Performance	6:30-7:30 pm	CVHS gym
April 19 - 26	Spring Break- No School		
May 3, Friday	CMEA Music Festival	2:00-5:00 pm	CSUS
May 9, Thursday	Dance Showcase	6:00-7:30 pm	Gym
May 15, Wednesday	Spring Concert Rehearsal	8:30-2:00 pm	Gym
May 15, Wednesday	Spring Concert	6:30-8:30 pm	Gym
May 17, Friday	Spirit Rally	1:35-2:10 pm	Gym
May 21, Thursday (hold)	6th Grade Visit to Chavez	9:45-12:00 pm	Gym/Campus
May 27, Monday	Memorial Day- No school		
May 30, Thursday	8th Grade Awards Night	6:30 - 7:30 pm	Gym
June 3rd., Monday	8th Grade Trip	All Day	
June 5, Wednesday	8th Promotion Ceremony	7:30-8:30 pm	CHS
June 5, Wednesday	8th Grade Dance	9:00-11:00 pm	Gym
June 6, Thursday	Last Day of school-Min Day	7:40-12:05 pm	
June 7, Friday	Teacher Work Day	all day	

NON-SCHOOL DAYS

PLANNING DAYS (School starts at 9:10)

<p>August 13-14, Monday-Tuesday September 3, Monday October 29, Monday November 12, Monday November 22-23, Thursday-Friday December 24-January 7 January 21, Monday February 15-22 March 22 April 19-26 May 27, Monday June 6, Friday</p>	<p>Wednesdays: August 29 September 12 and 26 October 10 and 24 November 14 and 28 December 12 January 9 and 23 February 6 and 27 March 6 and 20 April 3 and 17 May 8 and 22</p>
--	---

LACTATION ACCOMMODATIONS

In accordance with Education Code section 222, the school will ensure reasonable lactation accommodations for parenting students. Parenting students will have access to a private, secure room to deal with any needs associated with breastfeeding or expressing milk. These students are allowed to bring a breast pump and store expressed milk at school. Students will be provided with reasonable break time to accommodate their lactation schedule without incurring academic penalty. Please contact site administration if you have questions regarding lactation accommodations for parenting students.

LOST and FOUND

Lost items can be claimed in the storage room in the cafeteria or in the front office. The school is **NOT** responsible for lost or stolen items. Unclaimed items will be donated to local charity or to the CC Clothes Closet.

NONDISCRIMINATION/HARASSMENT

The Governing Board is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination based on gender, sex, race, color, religion, ancestry, national origin, ethnic group identification, marital or parental status, physical or mental disability, sexual orientation, or the perception of one or more of such characteristics. The Board shall promote programs that ensure that discriminatory practices are eliminated in all district activities. The officer responsible for equity and compliance with Title IX is the Director of Child Welfare and Attendance.

PARENT CONFERENCES

Parent conferences are held in the fall (October 31st and November 1st) and in the spring (March 28th and 29th). During conferences, parents will have an opportunity to discuss their students’ performance with their students’ teachers. Parents are strongly encouraged to attend. Conferences are held on a *first-come, first-served* basis during our scheduled walk-in hours, which will be communicated to parents.

PERSONAL PROPERTY RELEASE OF LIABILITY

The Ceres Unified School District, its officers, agents, and employees shall not be responsible in any manner for the loss, theft, damage, or destruction of any personal property brought onto district premises

by students, for any reason whatsoever, including but not limited to a request by a staff member. **Students who bring personal property onto school premises assume ALL risk of loss, theft, damage, or destruction of the personal property.** Personal items taken from a student may **ONLY be picked up by a parent or guardian.**

PHYSICAL EDUCATION

DRESS: All students are required to wear a P.E. uniform. Students who do not dress out for P.E. will lose points and their grades may suffer. P.E. clothes are not to be worn to other classes unless asked to because of prior dress code violation. Consequences can be enacted for defiance for excessive dress cuts.

LOCKERS: Students will be assigned P.E. lockers and locks. **STUDENTS MUST NOT SHARE LOCKERS OR COMBINATIONS WITH ANYONE.** The school is **NOT** responsible for lost or stolen items. Once a lock is checked out to a student, the student is responsible for lost or stolen items. Lockers are school property. Students will be charged a seven dollar fee for any damaged or lost locks. **DO NOT BRING LOCKS FROM HOME.**

SCHOOL HOURS

Students are allowed on campus beginning at 7:00 a.m. School hours for students are 7:40 a.m. - 2:10 p.m. Unless engaged in a school activity, students are to leave campus when they are dismissed at 2:10 p.m. School office hours are 7:00 a.m. - 4:00 p.m.

SEARCHES

All vehicles and personal articles on school property are subject to random search for safety purposes at any time. School personnel need reasonable suspicion to conduct searches. The use of trained canines may be used without notice.

STUDENT-FAMILY-TEACHER CONTRACT

Students, teachers, and families work together to support quality education for all students at Cesar Chavez Junior High School. We encourage active learning, teaching, communication, and involvement of all partners in the education of our children. Families are invited and encouraged to attend all school events (parent-teacher conferences, sports events, dance/drama/band performances, school dances, etc.) in support of students. In addition, parents are invited to participate in school decision making through the Family Engagement Committee, School Site Council, and the English Learner Advisory Committee. Each of these family-based groups plays an important and active role in planning, implementing, and evaluating school programs. In addition to participating in these groups, please read the monthly *Tiger Times* newsletter for important reminders about upcoming school activities. We will also communicate with families through our electronic system, *Parent Square*.

We make a commitment to work together to carry out this agreement during the school year.

As a ***STUDENT***, I will:

- Believe that I can learn and will learn
- Come to class on time, ready to learn, and with assignments completed
- Set aside time every day to complete my homework

- Follow the school's dress code expectations
- Regularly talk to my parents and my teachers about my progress in school
- Respect my school, classmates, staff, and family
- Ask for help when I need it

As a FAMILY MEMBER, I will:

- Talk to my child regularly about the value of education
- Communicate with the school when I have a concern
- Make sure that my child attends school every day, on time, and with homework completed
- Support the school's discipline and uniform dress code
- Monitor my child's progress in school
- Make every effort to attend school events, such as parent-teacher conferences and Back to School Night
- Ensure that my child gets adequate sleep, regular medical attention, and proper nutrition
- Participate in shared decision making with school staff and other families for the benefit of students

As a TEACHER, I will:

- Provide high quality, standards based curriculum and instruction
- Communicate high expectations for every student
- Actively engage students in learning every day
- Participate in professional development opportunities that improve teaching and learning and support the formation of partnerships with families and the community
- Enforce rules equitably and involve students in creating a warm and caring learning environment in the class
- Communicate regularly with families about their child's progress in school
- Participate in shared decision making with other school staff and families for the benefit of students

As an ADMINISTRATOR, I will:

- Set the expectation for teachers to grade all submitted work within two weeks

TRANSPORTATION DEVICES

Students who bring transportation devices to school, including but not limited to bikes, skateboards, rollerblades, and scooters must place them in the bike/skateboard rack area. Bicycle helmets must be worn (California State Law). Transportation devices must be secured with a lock. The school is **NOT** responsible for loss or damage to student transportation devices and related accessories. Students **CANNOT** ride transportation devices on campus. Students using these items on campus at any time may have the item confiscated.

YEARBOOKS

Yearbooks may be pre-purchased at the beginning of the school year. At this time, they are at the lowest price of the school year. Yearbooks are distributed at the end of the school year.

HEALTH INFORMATION

Our school nurse needs to know about **ANY** chronic illnesses or conditions that students have, so that we may be prepared for any emergencies that might occur. **Parents/guardians should contact the school nurse to discuss any illness(es) and or condition(s) that their students have.** Although the school nurse's office is designed to handle site emergencies and student illnesses while students are under the supervision of school employees, some emergencies may require contacting other health agencies. In the event of a serious emergency, paramedics will be called first and then parents will be notified. Parents will be billed by medical agencies. **FAMILY EMERGENCY CARDS MUST BE KEPT UP TO DATE WITH ACCURATE INFORMATION AND PHONE NUMBERS. MISSING OR INCORRECT PHONE NUMBERS AND PHONES WITH BLOCKED NUMBERS CAN CAUSE EXCESSIVE DELAYS. PLEASE DO NOT PLACE A BLOCK ON THE SCHOOL PHONE NUMBER. PLEASE LIST MULTIPLE EMERGENCY CONTACT NUMBERS TO EXPEDITE CONTACT.**

ACCIDENT INSURANCE

Accident insurance is available for parents to purchase. Information is sent home at the beginning of each school year. Parents may request additional information about school insurance at the office. Students who participate in extracurricular sports are required to have medical insurance coverage (per CUSD School Board Policy). The school-purchased accident insurance covers the district's sports requirement. The school does **NOT** handle any insurance claims.

MEDICATION

Education Code Section 11753 (1) allows schools to assist in the administration of medication prescribed by a student's physician. The medication should be brought to school by a parent in a pharmacy labeled container with the student's and physician's name on the label. Unmarked containers are not acceptable. The physician and parent must sign a school authorization form. The forms are located in the school office. All medications given at school **MUST** have a completed form on file (over the counter medications included). Students may carry inhalers, EpiPens, glucose monitoring equipment, and insulin if they have a physician's order on file in the school office stating that medication may be carried.

LIBRARY AND TECHNOLOGY

LIBRARY and TECHNOLOGY SERVICES

Beginning in September, the school library will be open from 7:00 a.m. until 3:30 p.m. every school day. Students may use the library to read, study, do research, and work with computers before school, during nutrition break, at lunch, and after school.

TECHNOLOGY USE

The Cesar Chavez faculty is committed to providing the best educational tools and services available. As a privilege, Chromebooks are made available for students. CCJHS students must comply with basic rules and guidelines of Chromebook use. Violation of technology use rules will result in disciplinary action. Although teachers will provide more specific rules on technology use, basic guidelines for computer use are provided below.

Before using any technology equipment, students must fill out a *Use of Electronic Information Resources Agreement* form. Students and parents/guardians **MUST** sign and return the form to the school. The agreement form must be on file at Cesar Chavez throughout the entire school year.

- Students may only use computers with staff members' permission.
- Students will use school computers for school related work **ONLY**.
- Students will follow all class, school, and technology use rules each time a computer is used for any purpose.
- Students will be expected to take reasonable and proper care of equipment.
- Students will follow all state and federal laws when sending and receiving information on the computer.
- Students are **NOT** to attempt to break in (hack) into websites or network directories that they do not have permission to access.
- Students are **NOT** to engage in commercial activities using the network.
- Inappropriate use of computers and technology will lead to consequences, up to and including expulsion from CUSD.

TEXTBOOKS and CHROMEBOOKS

A set of textbooks and a Chromebook will be issued to every student. Textbooks and Chromebooks must be taken home and should be used for homework and studying during the school year. Students need to bring their Chromebooks with them to school daily. Students do not need to bring their textbooks to school until the end of the school year or if the student should withdraw from school. Students are allowed to check out two library books at a time for a period of up to two weeks. Damages to any library book, textbook, or Chromebook must be reported immediately to the library media clerk. Parents will be charged for damaged or lost books and Chromebooks. If Chromebooks are used for inappropriate purposes, consequences may be assigned based on the nature of the specific incidents. If a student arrives to school without a Chromebook or with an uncharged Chromebook, he or she may acquire a loaner from the library; however, students who excessively need to borrow Chromebooks or chargers are subject to consequences.